DocuSign

Certificate Of Completion

Envelope Id: 42A4CCF48A0E4DE59A1BC40A02CEBB2F
Status: Completed
Subject: Please DocuSign: F-21-032 Westmount CORRECTED
Source Envelope:
Document Pages: 45
Signatures: 143
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator:
Melissa Maloney
Ellicott City, MD 21043
MMaloney@howardcountymd.gov
IP Address: 167.102.191.18

Record Tracking

Status: Original
11/22/2021 4:47:09 PM

Holder: Melissa Maloney
MMaloney@howardcountymd.gov

Location: DocuSign

Signer Events	Signature	Timestamp
Alexander Bratchie abratchie@howardcountymd.gov Security Level: Email, Account Authentication (None)	DocuSigned by: Alexander Bratchie 65648D5BA9B64C1... Signature Adoption: Pre-selected Style Using IP Address: 167.102.191.10	Sent: 11/22/2021 5:04:23 PM Viewed: 11/23/2021 9:22:05 AM Signed: 11/23/2021 10:12:49 AM
Electronic Record and Signature Disclosure: Accepted: 3/26/2021 3:29:42 PM ID: 789287ad-240f-43c9-bcd3-4d780cb397f1		
Anthony Cataldo acataldo@howardcountymd.gov Division Chief Howard County Government Security Level: Email, Account Authentication (None)	DocuSigned by: 1EB75478A22B49A... Signature Adoption: Uploaded Signature Image Using IP Address: 69.243.46.152	Sent: 11/22/2021 5:04:23 PM Viewed: 11/24/2021 3:19:57 PM Signed: 11/24/2021 3:21:30 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Chad Edmondson cedmondson@howardcountymd.gov Security Level: Email, Account Authentication (None)	DocuSigned by: Chad Edmondson D5F6F9A84923495... Signature Adoption: Pre-selected Style Using IP Address: 167.102.191.18	Sent: 11/22/2021 5:04:24 PM Viewed: 11/23/2021 11:37:24 AM Signed: 11/23/2021 11:38:59 AM
Electronic Record and Signature Disclosure: Accepted: 11/23/2021 11:37:24 AM ID: 76f168ab-9c61-4f36-a026-47ea79b2f2e6		
Krishnakanth Jagarapu kjagarapu@howardcountymd.gov Bureau Chief Howard County Government Security Level: Email, Account Authentication (None)	DocuSigned by: 2465821AE4DA4C2... Signature Adoption: Drawn on Device Using IP Address: 167.102.191.10	Sent: 11/22/2021 5:04:24 PM Viewed: 11/24/2021 4:18:47 PM Signed: 11/29/2021 8:59:34 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Lisa Kenny lkenney@howardcountymd.gov Planning Support Tech II Howard County government Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via DocuSign	COPIED	Sent: 11/29/2021 9:00:16 AM

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/22/2021 5:04:24 PM
Certified Delivered	Security Checked	11/24/2021 4:18:47 PM
Signing Complete	Security Checked	11/29/2021 8:59:34 AM
Completed	Security Checked	11/29/2021 9:00:16 AM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

CONSUMER DISCLOSURE

From time to time, Howard County Government (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures

electronically from us.

How to contact Howard County Government:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: glovelace@howardcountymd.gov

To advise Howard County Government of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at glovelace@howardcountymd.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

To request paper copies from Howard County Government

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to glovelace@howardcountymd.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Howard County Government

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an e-mail to glovelace@howardcountymd.gov and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

** These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.
By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and

- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and

- Until or unless I notify Howard County Government as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Howard County Government during the course of my relationship with you.